

REQUEST FOR APPLICATIONS FOR GRANTS-IN-AID FUNDING 2025/2026 AND 2026/2027:

ARTS AND CULTURE DEVELOPMENT BRANCH

The City of Cape Town's Arts and Culture Development Branch invites applications for funding from organisations implementing arts, culture, and heritage projects and programmes located within the municipal boundaries for the 2025/26 and 2026/27 financial years.

An amount of R3 810 046 is available per financial year. R3 310 046 will be allocated to projects requiring funding of R250 000 or more per year. R500 000 will be allocated to projects requiring funding of below R250 000 per year.

Please note:

- Funding is available for two financial years.
- If you are applying for both years, you must submit a separate application for each year.
- Funding is awarded for one year at a time. Receiving funding in one year does not guarantee funding in the next.
- All applications will be assessed against the Grants-in-aid Policy and must conform to the Municipal Financial Management Act, Act 56 of 2003.
- Applicants must have the ability to deliver on the objectives stated in this call.
- Late or incomplete applications will not be accepted.

Desired outcomes for 2025/26 and 2026/27

Proposals should focus on sustainable cultural projects targeting young people (7-35 years) or vulnerable groups (women, children, seniors, and persons with disabilities) that:

- Promote the appreciation of arts, creativity, heritage, and diversity
- Provide positive activities and transferable skills
- Expose beneficiaries to cultural and creative career paths
- Support emerging and early-career artists, designers, and practitioners

Projects may include programmes, productions, performances, public activations, and exhibitions.

Projects must fall within one or more of the following categories:

- Temporary public art
- Visual and performing arts
- Heritage awareness and storytelling
- Therapeutic arts interventions
- Music

Projects should prioritise accessibility and, where possible, be free or low cost.

Application requirements

Applications must be completed on the official forms A1, A2, and A8 (available from Subcouncil offices, the Arts and Culture Development Branch, or online at www.capetown.gov.za/grants-in-aid). Proposals must align with the City's strategic aims, include a clear budget, and comply with the City's Grants-in-aid Policy.

Applicants must:

- Be registered on the Central Supplier Database: <https://secure.csd.gov.za/Account/Register>
- Be registered on the City's SCM Database as a vendor: <https://www.capetown.gov.za/City-Connect/Register/Business-and-trade/Register-as-a-supplier>
- Be a registered non-profit organisation (NPO, NGO, Section 21 company, Trust, etc.)
- Submit all required documents listed in the application form.

Applications must be accompanied by:

- Form A1, duly signed and initialled on each page
- Form A2 (Business and project plan), duly signed and initialled on each page
- Form A8 (Detailed business and project plan), duly signed and initialled on each page
- Audited financial statements, signed off by a registered auditor (for requests over R100 000) or
- Independently reviewed financial statement (for funding between R50 001 and R100 000) or
- Income and expenditure statement for its previous financial year as tabled at its annual general meeting (AGM), signed by the chairperson or another authorised member of the organisation together with a copy of the minutes of the relevant AGM (for funding requests under R50 000)
- AGM minutes (not older than 18 months) reflecting the decision to apply for funding. If not, then minutes of the meeting where this decision was taken or a letter signed by all board members confirming agreement must be submitted.
- Registration certificate e.g. NPO certificate
- Organisation's signed constitution or articles of incorporation
- Municipal rates account (paid up to date) or a lease agreement in the organisation's name, or an affidavit confirming no municipal account/that the organisation is renting premises
- Valid tax compliance status certificate
- Zero-rated VAT invoice for the amount applied for (if VAT registered) or a normal invoice (if not VAT registered)
- Certified copies of ID documents of committee members and/or responsible officials
- Proof of bank account
- Proof of registration on the Companies and Intellectual Property Commission (CIPC) database.

The City will not fund entire proposals. Projects must start within two months of receiving funds and finish within six months after disbursement.

Applications, together with all supporting documentation, must be submitted to the Arts and Culture Development Branch, 13th floor, Cape Town Civic Centre, Cape Town or emailed to artsandculture.gia@capetown.gov.za. The closing date for applications is 17:00 on 3 December 2025

Please contact artsandculture.gia@capetown.gov.za, nareze.andreas@capetown.gov.za or rhyno.jansen@capetown.gov.za for further information.

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CITY MANAGER
CTA197/2025



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